

American Hardware Supply Of Kent Island
Kent Island True Value
26 Kent Towne Market
Chester, Md 21619
410-643-3500

APPLICATION FOR EMPLOYMENT

We Are An Equal Opportunity Employer

Please print clearly and complete all items

Date _____

Name _____

Address _____ City _____ State _____ Zip _____

Phone Number _____ Cell _____

If you are under 18 can you furnish a work permit? ____ Yes ____ No

Is your citizenship or status such that you can lawfully work in the US? ____ Yes ____ No

Have you ever been employed by our company before? ____ Yes ____ No

If Yes, please specify the dates: _____

Are you currently employed? ____ Yes ____ No. May we contact your present employer? ____ yes ____ No

How did you learn of our company? ____ Walk-in ____ Newspaper ____ Referral ____ Other

Do you have relatives working for us? ____ Yes ____ No

Employment Desired:

Position Desired: _____ Salary Required _____

Date you can start: _____ Can you travel if required? ____ Yes ____ No

Are you available to work: ____ Full Time(30+hrs) ____ Part Time(less 30hrs)

If the hours you are available to work are restricted, indicate the hours you are available below:

	Sun	Mon	Tue	Wed	Thu	Fri	Sat
From							
To							

Education:

	Name&location	Course of study	Years Completed	Graduated?	Degree Received
High School					
College					
Business,trade Or other					

References: Give below the names of 3 people, not related to you that you have known at least 1 Yr

Name	Phone number	Address	Business	Years Known

Have you ever been convicted of a Felony or Misdemeanor? _____ Yes _____ No

If Yes Please explain?

Former Employers: List below your last three employers, starting with your current or most recent.

Employer#1	From To	Phone#	Describe duties
City state	Pay: Start: Finish:	Job Title:	Reason for Leaving:
Employer#2	From To	Phone#	Describe duties
City state	Pay: Start: Finish:	Job Title:	Reason for Leaving:
Employer#3	From To	Phone#	Describe duties
City state	Pay: Start: Finish:	Job Title:	Reason for Leaving:

Read Carefully Before Signing

I certify that all my answers in this Employment Application are true and complete to the best of my Knowledge, and I understand that this application will remain active for thirty (30) days.

I understand that K.I. True Value is open 7 days a week from 7am to 8pm week days and 8am to 7pm Saturdays and 8am to 5pm Sundays. If hired, your schedule will include day and night shifts and at least one weekend day. K.I. True Value is open all holidays except for Thanksgiving and Christmas. Please consider this when submitting an application.

I authorize the company to investigate and verify my answers and I give the company permission to contact schools, previous employers, references and others in its investigation. I release both the company and party providing the information from any liability for this purpose. I also release the company from any liability for providing information about my employment record to any prospective employer, government agency or other party having a legal and proper interest.

I understand that any false or misleading answer in the Employment Application or other pre-employment inquiry is grounds for rejection of my application or immediate termination if I have been employed.

If employed, I will comply with all company policies and rules found in any company policy manual, employee handbook or other communication. I understand the company may change its policies and rules in the future without notice.

I agree not to use or disclose outside my employment with the company any confidential information, trade secret, or proprietary information, whatever its form, obtained in connection with the company.

I understand that employment with the company will be **terminable at will** and that my employment may be ended at any time, for any reason, by me or the company. If employed, I further understand that my first ninety (90) days are a probationary period(which may be extended at the company's discretion) to determine whether my continued employment is appropriate.

I have Read and Understand The Above

Date _____ Applicants Signature _____